

SPD MANAGERS COURSE

Sterile Processing Management, Regulations and Responsibilities Course

A Course for Sterile Processing
Managers and Supervisors,
Infection Preventionists,
Materials Managers and
PeriOperative Managers with
Responsibility for SPD.

TWO COURSES AND LOCATIONS

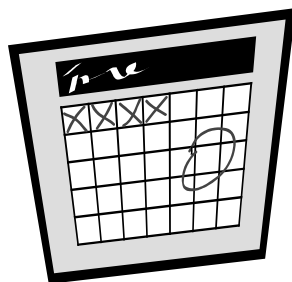
May 17 - 20, 2010
The Tropicana Hotel & Casino
Atlantic City, New Jersey

June 14 - 17, 2010
Hampton Inn & Suites Hotel
Denver, Colorado

NOTE: This Course Contains
New Topics and Materials

These will be the ONLY Courses for 2010

Register Early
Space Limited at Each Location



Sponsored by Medical Center Education Services; an affiliate of
the Saint Barnabas Health Care System, New Jersey

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This course is intended for Sterile Processing Managers (new or experienced), Infection Preventionists, Materials Managers, Perioperative Managers and Sterile Processing Supervisors. The course covers basic management concepts as well as all regulations and recommended standards of practice for cleaning, disinfection, packaging and sterilization. All registrants will be provided with detailed handout materials and reference forms for use in managing their departments.

Fee: The registration fee for this program is \$750 (for all 4 days) which includes all hand-out materials, continental breakfast (unless provided by the hotel) breaks and luncheon each day. **REGISTRATION FEE IS DUE AT THE TIME OF REGISTRATION.** Your registration cannot be processed without receipt of full payment. **NOTE: We now accept VISA AND MASTER CARD.** To obtain a credit card form, contact our office at 908-735-8944 or request one by email: nancy.chobin@att.net. All registrants are responsible for their own travel and hotel accommodations which are NOT included in the course registration fee. Attendees will be responsible for any non-refundable fees.

HOTEL INFORMATION - You must make your own reservations at the respective hotel for the course you wish to attend. All rooms available from the Sunday night before the courses through the Thursday night of the week. If you wish to extend your stay, contact the hotel directly (unless otherwise noted in the hotel information for room rates which may differ.) If you cancel your course registration, you are responsible to also cancel your hotel reservation. Please note the hotel registration deadline dates. It is recommended that you make your hotel reservation as soon as possible. You can always cancel if needed. Room availability and special rates are not guaranteed after the hotel cutoff date.

TROPICANA HOTEL AND CASINO – 2831 Boardwalk, Atlantic City, New Jersey. DEADLINE FOR HOTEL RESERVATIONS IS APRIL 6, 2010. RESERVATIONS MADE AFTER THIS DATE ARE NOT GUARANTEED FOR THE **SPECIAL ROOM RATE of \$78 per night plus taxes and service fees.** Hotel rooms available from Sunday May 16th through Thursday May 21st. NOTE: the hotel has a \$50 early departure fee if you leave before your reservation date (unless you make the change upon or before check-in). There is a 48-hour cancellation policy for the hotel. Check-in time is 3:00 PM and checkout time is 11:00 AM. However, for Sunday check-in, your room may not be available until 5:00 PM. **To make your room reservation call: 800-247-8767 (Hotel Reservations). You must mention “Medical Center Education Services” course and ask for the group rate.** Hotel requires a credit card upon check-in; debit cards are not accepted for room reservations or at the front desk. For more information about the hotel, including the spa, restaurants, etc. visit: www.tropicana.net. Airports: Some airlines fly directly into Atlantic City; next closest airport is Philadelphia International Airport, which is approximately 1.5 hours away. AMTRAK trains have service to Atlantic City. There are low cost shuttles available from Atlantic City airport to all casino/hotels. More hotel and transfer information will be provided with your registration confirmation.

HAMPTON INN HOTEL AND SUITES - 1845 Sherman Street, Denver, Colorado 80203. DEADLINE FOR HOTEL RESERVATIONS is May 14, 2010. RESERVATIONS MADE AFTER THIS DATE ARE NOT GUARANTEED FOR THE **SPECIAL ROOM RATE of \$109 per night plus taxes and service fees.**

Hotel rooms available from Sunday June 13th through Thursday June 17th. However the hotel is extending the special rates from June 11 through 19th for anyone wishing to spend a few extra days in the Denver area. NOTE: the hotel has a \$50 early departure fee if you leave before your reservation date (unless you make the change upon or before check-in). There is a 48-hour cancellation policy for the hotel. Check-in time is 3:00 PM and checkout time is 11:00 AM. **To make your room reservation call: 800-426-7866 (Hampton reservations), or call the hotel directly at 303-864-8000 or book online at:**

www.denverdowntownsuites.hamptoninn.com. You must mention **Group Code STP** in order to get the special **\$109 room rate.** For on line registration, once you access the webpage, enter your arrival and departure dates, hit the GO tab which will take you to the second page. Under Special Accounts, go to the Group/Convention Code and enter: STP and hit continue at the bottom of the page. Complete your reservation. Hotel requires a credit card upon check-in. More information about the hotel will be sent with your Seminar confirmation. **Fly directly into Denver, Colorado. The hotel has made arrangements with Super Shuttle for a special \$30 round trip rate, it is recommended to take advantage of it as the airport is quite a distance from downtown. Book your Super Shuttle reservation online at: www.supershuttle.com/webconcierge.**

REGISTRATION DEADLINES: THE DEADLINES FOR THE COURSE REGISTRATIONS ARE: MAY 5, 2010 FOR THE ATLANTIC CITY COURSE AND JUNE 2, 2010 FOR THE DENVER COURSE.

Course Cancellation: MCES reserves the right to cancel this course due to low registrations. A full refund will be made. If you must cancel your registration after it has been made, you must do so no later than 14 days prior to the course start date or a refund will not be issued. A \$75 administrative fee will be retained for cancellations made by the deadline. There are **no exceptions.** **QUESTIONS? Please call 908-735-8944 or FAX: 908-730-6025 or email: nancy.chobin@att.net.**

CEUS—Sterile Processing CEUS will be available (CBSPD and IAHCSSM) for any individuals who are already certified in sterile processing. Sorry, there are no Nursing CEUs. Attendees must be present for the entire program to receive CEUs. If you leave early, points will be deducted from your certificate.

FACULTY: Nancy Chobin, RN, AAS, ACSP, CSPDM is the Director of Medical Center Ed Services, West Orange, NJ. She is a member of AAMI and numerous AAMI Committees, AORN (and their Recommended Practices Committee), and IAHCSSM. Nancy has published extensively and lectures throughout the US and internationally. Nancy was named one of the 30 most influential people in infection control by Healthcare Purchasing News in 2007.

Terri Matthews, RN, CSPDM, CNOR —Sterile Processing Manager, Community Medical Center, Toms River, New Jersey. Terri has a PeriOperative and Sterile Processing background and is an approved instructor for Sterile Processing.

REGISTER NOW!

**The Dates are Approaching FAST
And Space is LIMITED!**

Nancy Chobin
MCES
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Lebanon, NJ 08833



Attn: Supervisors & Managers

....An Excellent Educational
Opportunity for you is Inside

****Now with Updated
Dates & Locations****